

Review of EHS and EHS-CCP Program Monitoring



EARLY HEAD START



City of San Antonio Head Start Program

Monitoring Report – May 2022

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Stafford Program** during the time indicated above:

Monitoring Projects:

Unannounced Safe Environment Visit

Curriculum Fidelity

Non-Compliances –

There were no non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.

Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):

Unannounced Safe Environment Visit

- Books need to be replaced
- Pillowcases need to be washed
- Diaper changing procedure was not followed
- Classroom daily checklist was not current
- Playground with grassy area has black plastic exposed under the mulch

Curriculum Fidelity

- Goal setting form missing for a teacher
- Lack of documentation for Peer Coach follow ups and coaching sessions
- Missing CDA Acknowledgement form for a teacher
- Teacher has not enrolled in a CDA class within 3 months from the date of hire

Follow-up Activities:

- 90 Day Health Monitoring Project is pending CAP corrections.
- Unannounced Safe Environment Visit is pending CAP corrections

Monitors will continue to track progress.

For more detailed information:

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***EARLY HEAD START
CHILD CARE PARTNERSHIP
(EHS-CCP)***



City of San Antonio Head Start Program

Monitoring Report – May 2022

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Child Care Partnership Program** during the time indicated above:

Monitoring Projects:

Unannounced Safe Environments Visits

- YWCA Child Care Center
- Ella Austin Child Development Center
- Blessed Sacrament Academy Child Development Center

Curriculum Fidelity

- All 6 EHS-CCP Centers

Non-Compliances –

There were no non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.

Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):

Unannounced Safe Environments Visits

- Water-stained ceiling tile needs to be replaced
- Classroom roster was not current
- Daily Classroom checklist was completed prior to the end of day
- Bug spray and Clorox Cleaner were observed in an unlocked cabinet

**Curriculum Fidelity**

- Fidelity Tool Teacher Checklist not available for review for a teacher
- Fidelity Tool for Administrators not available for review for a teacher
- Fidelity Tool for Administrators not completed within the BOY benchmark
- Required data missing from Administrator's Fidelity Tool
- Summary of findings incomplete on Administrator's Fidelity Tool for
- Lack of documentation for Peer Coach follow-ups, goal setting and coaching sessions
- IPDP not completed within benchmark date for a teacher
- Incomplete IPDPs
- Missing CDA Acknowledgement forms for teachers
- Teacher has not enrolled in a CDA class within 3 months from the date of hire
- Teachers hired without a CDA have not obtained their credential within one year from date of employment

Follow-up Activities:

- 90 Day Health Monitoring Project is pending CAP corrections.
- Unannounced Safe Environment Visit for Healy Murphy was reviewed, all findings have been addressed.
- Unannounced Safe Environment Visit for Inman is pending CAP corrections
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Monitors will continue to track progress.

For more detailed information:

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